

914TH AIRLIFT WING AF FORM 40A REQUEST SHEET

UTA RESCHEDULE / EXCUSAL / RMP

Contains information subject to the Privacy Act of 1974

Date: Requestor's Last Name: First Name: Unit / Office Symbol: Ext: Rank: AB ART: YES NO

1. UTA RESCHEDULE

Reschedule request may not be approved if you are: unable to pass the fitness test, in upgrade training with an end-of-course test on file, in upgrade training with a CDC volume due or overdue, on a PME course extension and have an end-of -course test on file, or are scheduled to attend an ancillary training class.

Original date and period(s) of missed UTA day(s):

Day 1 (Sat) Day and Month: Period 1 Period 2
Day 2 (Sun) Day and Month: Period 3 Period 4

Re-schedule date(s) & Start / Stop times:

Period 1 TO: Day and Month Start Stop:
Period 2 TO: Day and Month Start Stop:
Period 3 TO: Day and Month Start Stop:
Period 4 TO: Day and Month Start Stop:

TRAINING TO BE COMPLETED:

2. UTA EXCUSED / UNEXCUSED (Check One) EQT NOT AUTHORIZED EQT AUTHORIZED (Check One if UTA is Excused)

Original date and period(s) of missed UTA day(s):

Day 1 (Sat) Day and Month: Period 1 Period 2
Day 2 (Sun) Day and Month: Period 3 Period 4

Equivalent Training date(s) & Start / Stop times:

Period 1 TO: Day and Month Start Stop:
Period 2 TO: Day and Month Start Stop:
Period 3 TO: Day and Month Start Stop:
Period 4 TO: Day and Month Start Stop:

EXCUSAL / UNEXCUSAL REASON

Was Member Contacted for Excusal / Unexcusal? YES NO How?: In-Person Phone E-Mail
Written Certified Mail Notification Required? YES NO

TRAINING TO BE COMPLETED:

3. RMP REQUEST (Requestor may not use RMP for personal training)

(Used to support the ongoing day-to-day operation of the unit, accomplishing unit administration, training preparation, support activities, and maintenance functions)

Day and Month Start Stop:

- Inspection Preparation Inventory of Equipment and Supplies
Aircraft Set-up / Preparation for Training Missions Training Preparation
Aircraft Briefing Preparation Pre / Post UTA Meetings or Preparations
Deployment / Mobility Support Maintenance Functions
Set-up/Classroom preparations for meeting or conference Funeral Honors
Unit Administrative Support of
Completion of Additional Duties
Other Special Projects (Points Only)

4. APPROVAL SECTION

MEMBERS SIGNATURE: SUPERVISORS SIGNATURE:

This member has: excusals: unexcusals: re-scheduleds FY (Fill in all that apply)

UTAPS/PARTICIPATION MONITOR SIGNATURE:

COMMANDERS SIGNATURE (Or Designee):

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